



**The Library Foundation**  
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Topeka Kansas 66604-1374  
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Tax ID Number 48-0956441

## **The Library Foundation Monthly Giving Program**

The Topeka and Shawnee County Public Library touches more than 3,200 people daily and was recently ranked number one among public libraries in the United States and Canada. You can help ensure the future success of The Topeka and Shawnee County Public Library by becoming a monthly donor.

### **Becoming a monthly donor of The Library Foundation is:**

- EASY**                Simply choose the amount of your monthly gift.
- FLEXIBLE**            You may change your gift amount or suspend your support at any time.
- REWARDING**        Your gift will help us to continue to provide outstanding programs and customer service.

## **FAQs**

### **What is the Library Foundation Monthly Giving Program?**

The Library Foundation Monthly Giving Program is made up of donors who support the foundation's work on behalf of the Topeka and Shawnee County Public Library and wish to contribute on a regular basis through monthly gifts.

### **What are the advantages of the Monthly Giving Program?**

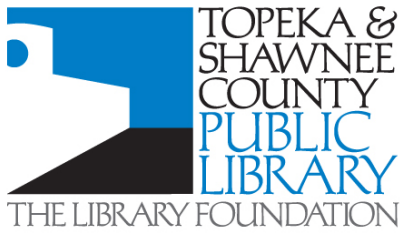
You will save the time needed to write checks and the cost of postage to mail them. Best of all, you can be assured your gifts are helping ensure quality services and programs at your Topeka and Shawnee County Public Library.

### **What's the next step?**

Send your completed authorization form to The Library Foundation and we will do the rest.

### **What record will I have of my gift?**

Your bank or credit card statement will show each transaction, and you will receive an annual receipt from The Library Foundation at the end of the calendar year.



## The Library Foundation Monthly Giving Program

### Yes! I want to be a sustaining supporter by making a monthly donation:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

### Authorize Your Monthly Donation

I/we authorize The Library Foundation to establish a recurring monthly contribution in the amount of \$\_\_\_\_\_ (minimum \$10 per month). The Library Foundation will charge the account I/we have selected below for the amount of the donation selected above on the 15th of each month. If the 15th falls on a weekend or holiday the account will be charged on the first business day following the holiday or weekend. This authority is to remain in full force and effect until The Library Foundation has received written notification from me (or either of us) of its termination in such time and manner as to afford The Library Foundation and the applicable financial institutions a reasonable opportunity to act.

### Checking Account Debit (EFT/ECH)

I/we authorize The Library Foundation, to deduct my monthly contribution from my/our account indicated (**attach a voided check**).

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

~OR~

### Credit Card

I/we authorize The Library Foundation, to initiate my monthly contribution by charging my:

Visa    MasterCard    Amex    Discover

Name on card: \_\_\_\_\_ Card number: \_\_\_\_\_

Security code: \_\_\_\_\_ Expiration date: \_\_\_\_\_ Signature: \_\_\_\_\_

Please return your completed form and, if applicable, a voided check to:  
The Library Foundation, 1515 SW 10<sup>th</sup> Ave, Topeka, KS 66604-1374

You can also set-up a recurring donation on our website: [foundation.tscpl.org](http://foundation.tscpl.org). If you have any questions regarding monthly giving, contact The Library Foundation at 785-580-4498 or [foundation@tscpl.org](mailto:foundation@tscpl.org).

The Library Foundation is a 501 (c)(3) nonprofit organization (federal tax ID# 48-0956441). All donations are tax-deductible to the extent allowed by law.