



The Library Foundation
1515 SW 10th Avenue
Topeka Kansas 66604-1374
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foundation.tscpl.org | foundation@tscpl.org
Tax ID Number 48-0956441

The Library Foundation Monthly Giving Program

The Topeka and Shawnee County Public Library touches more than 3,200 people daily and was recently ranked number one among public libraries in the United States and Canada. You can help ensure the future success of The Topeka and Shawnee County Public Library by becoming a monthly donor.

Becoming a monthly donor of The Library Foundation is:

- EASY** Simply choose the amount of your monthly gift.
- FLEXIBLE** You may change your gift amount or suspend your support at any time.
- REWARDING** Your gift will help us to continue to provide outstanding programs and customer service.

FAQs

What is the Library Foundation Monthly Giving Program?

The Library Foundation Monthly Giving Program is made up of donors who support the foundation's work on behalf of the Topeka and Shawnee County Public Library and wish to contribute on a regular basis through monthly gifts.

What are the advantages of the Monthly Giving Program?

You will save the time needed to write checks and the cost of postage to mail them. Best of all, you can be assured your gifts are helping ensure quality services and programs at your Topeka and Shawnee County Public Library.

What's the next step?

Send your completed authorization form to The Library Foundation and we will do the rest.

What record will I have of my gift?

Your bank or credit card statement will show each transaction, and you will receive an annual receipt from The Library Foundation at the end of the calendar year.



The Library Foundation Monthly Giving Program

Yes! I want to be a sustaining supporter by making a monthly donation:

Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone Number: _____ Email Address: _____

Authorize Your Monthly Donation

I/we authorize [The Library Foundation](#) to establish a recurring monthly contribution in the amount of \$_____ (minimum \$10 per month). The Library Foundation will charge the account I/we have selected below for the amount of the donation selected above on the 15th of each month. If the 15th falls on a weekend or holiday the account will be charged on the first business day following the holiday or weekend. This authority is to remain in full force and effect until The Library Foundation has received written notification from me (or either of us) of its termination in such time and manner as to afford The Library Foundation and the applicable financial institutions a reasonable opportunity to act.

Checking Account Debit (EFT/ECH)

I/we authorize [The Library Foundation](#), to deduct my monthly contribution from my/our account indicated (**on the voided check attached**).

Signature: _____ Date: _____

~OR~

Credit Card

I/we authorize [The Library Foundation](#), to initiate my monthly contribution by charging my:

Visa MasterCard Amex Discover

Name on card: _____ Card number: _____
Security Code: _____ Expiration Date: _____ Signature: _____

Please return your completed form and, if applicable, a voided check to:
The Library Foundation, 1515 SW 10th Ave, Topeka, KS 66604-1374

You can also set-up a recurring donation on our website: foundation.tscpl.org. If you have any questions regarding monthly giving, contact [The Library Foundation](#) at 785-580-4498 or foundation@tscpl.org.

[The Library Foundation](#) is a 501 (c)(3) nonprofit organization (federal tax ID# 48-0956441). All donations are tax-deductible to the extent allowed by law.